



# South Dakota Board of Nursing

South Dakota Department of Health  
722 Main Street, Suite 3; Spearfish, SD 57783  
(605) 642-1388; Fax: (605) 642-1389; www.state.sd.us/doh/nursing

## Nurse Aide Application for Re-Approval of Training Program

All Nurse Aide (NA) Training Programs in South Dakota must be approved by the South Dakota Board of Nursing pursuant to ARSD 44:04:18:15. Approval status is granted for a two-year period. Written approval or denial of approval will be issued within 90 days after receipt of the application. Send completed application and supporting documentation to:

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722 Main Street, Suite 3  
Spearfish, SD 57783

Name of Institution: Lake Andes Health Care Center  
Address: 740 Lake Street PO Box 130  
Lake Andes SD 57356  
Phone Number: 605-487-7674 Fax Number: 605-487-7071  
E-mail Address of Faculty: audrey.petrik@tealwoodcc.com

### Select option(s) for Re-Approval:

- ☐ Request re-approval *without* changes to program coordinator, primary instructor, supplemental personnel or curriculum
1. List personnel and licensure information
  2. Complete evaluation of the curriculum
- ☒ Request re-approval with faculty changes and/or curriculum changes
1. List personnel and licensure information, attach curriculum vitas, resumes, or work history for new personnel
  2. Complete evaluation of the curriculum
  3. Submit documentation to support requested curriculum changes

### 1. List Personnel and Licensure Information:

**Program Coordinator** must be a registered nurse with 2 years nursing experience, at least one of which is in the provision of long-term care services. The Director of Nursing (DON) may serve simultaneously as the program coordinator but may not perform training while serving as DON. (ARSD 44:04:18:10)

Name of Program Coordinator	RN LICENSE			
	State	Number	Expiration Date	Verification (Completed by SDBON)
<u>Audrey Petrik</u>	<u>SD</u>	<u>R027448</u>	<u>02-2014</u>	<u>[Signature]</u> 2/14/12 + 3/28/12

☐ If requesting new Program Coordinator, attach curriculum vita, resume, or work history

**Primary Instructor** must be a licensed nurse (RN or LPN) with 2 years nursing experience, at least one of which is in the provision of long-term care services. The primary instructor is the actual teacher of course material. (ARSD 44:04:18:11)

Name of Primary Instructor	RN OR LPN LICENSE			
	State	Number	Expiration Date	Verification (Completed by SDBON)
<u>Marcy Houseman</u>	<u>SD</u>	<u>P004411</u>	<u>06-2013</u>	<u>[Signature]</u> 2/14/12 + 3/28/12

☐ If requesting new Primary Instructor, attach curriculum vita, resume, or work history, and attach documentation supporting previous experience in teaching adults within the past five years or documentation of completing a course in the instruction of adults.

**Supplemental Personnel** may assist with instruction, they must have one year of experience in their respective field of practice, i.e. additional licensed nurses, social worker, physical therapist. (ARSD 44:04:18:12) If requesting new Supplemental Personnel, attach curriculum vita, resume, or work history.





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Supplemental Personnel & Credentials	LICENSURE/REGISTRATION			
	State	Number	Expiration Date	Verification (Completed by SDBON)
Dolores Volek (see Hamilton + Haberdeen)	SD	2015445	11-2013	8/14/12 3/28/12

2. **Complete Evaluation of the Curriculum:** Indicate compliance relative to each standard during the previous two years. Explain any "no" responses on a separate sheet of paper. (Pursuant to ARSD 44:04:18 07, the Department of Health may conduct an unannounced on-site visit to determine compliance with requirements.)

Standard	Yes	No
• Program was no less than 75 hours.	✓	
• Provided minimum 16 hours of instruction prior to students having direct patient contact.	✓	
• Provided minimum 16 hours of supervised practical instruction; instructor ratio did not exceed 8 students for one instructor.	✓	
• Provided instruction on each content area (see ARSD 44:04:18:15):	✓	
• Basic nursing skills	✓	
• Personal care skills	✓	
• Mental health and social services	✓	
• Care of cognitively impaired clients	✓	
• Basic restorative nursing services	✓	
• Residents' rights	✓	
• Students did not perform any patient services until after the primary instructor found the student to be competent	✓	
• Students only provided patient services under the supervision of a licensed nurse	✓	
• Your agency maintains a 75% pass rate of students on the competency evaluation (written and skills exam taken through the SD Healthcare Association).	✓	

3. **Submit Documentation to Support Requested Curriculum Changes:**

Name of Course (if applicable): Wound Care Online

A variety of teaching methods may be utilized in achieving the classroom instruction such as independent study, video instruction, and online instruction.

- ☐ Submit reference list of teaching materials utilized (include name of book or resource, publisher, publication date, etc).

Submit documentation that supports requirements listed in ARSD 44:04:18:15, including:

- ☐ Behaviorally stated objectives with measurable performance criteria for each unit of curriculum
- ☐ Curriculum, objectives and agenda documenting the requirements for the minimum 75 hour course as follows:
- ☐ A minimum of 16 hours of instruction prior to student having direct patient contact; the 16 hours must include:
    - ☐ Communication and interpersonal skills, infection control, safety/emergency procedures, promoting residents' independence, respecting residents' rights.
  - ☐ A minimum of 16 hours of supervised practical instruction with enough instructors to ensure safe and effective care; the instructor ratio may not exceed eight students for one instructor.
  - ☐ Instruction in each of the following content areas (see ARSD 44:04:18:15 for more detail):
    - ☐ Basic nursing skills (including documentation) including: vital signs; height and weight; client environment needs; recognizing abnormal changes in body functioning and the importance of reporting such changes to a supervisor; and caring for dying clients;
    - ☐ Personal care skills, including: bathing; grooming, including mouth care; dressing; toileting; assisting with eating and hydration; feeding techniques; skin care; and transfers, positioning, and turning;



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- ☐ Mental health and social services, including: responding appropriately to behaviors; awareness of developmental tasks associated with aging process; respecting personal choices and preserving client dignity, and recognizing sources of emotional support;
- ☐ Care of cognitively impaired clients, including: communication and techniques for addressing unique needs and behaviors;
- ☐ Basic restorative nursing services, including: self-care; use of assistive devices in transferring; ambulation, eating, and dressing; range of motion; turning and positioning in bed and chair; bowel and bladder care and training; and care and use of prosthetic and orthotic devices;
- ☐ Residents' rights, including: privacy and confidentiality; self-determination; reporting grievances and disputes; participating in groups and activities; security of personal possessions; promoting an environment free from abuse, mistreatment, and neglect and requirement to report; avoiding restraints.

Program Coordinator Signature: Audrey Peltik RN DNS Date: 3-27-2012

This section to be completed by the South Dakota Board of Nursing

Date Application Received: <u>3/28/12</u>	Date Application Denied:
Date Approved: <u>3/28/12</u>	Reason for Denial:
Expiration Date of Approval: <u>March 2014</u>	
Board Representative: <u>ADHm</u>	
Date Notice Sent to Institution: <u>3/28/12</u>	

Management Service Partners, Inc.


certifies that

**Audrey Weerheim**

on January 13, 1997

completed the video and correspondence for  
**TRAIN THE TRAINER VIDEO WORKSHOP SERIES**

approved by the  
South Dakota Nurse Aide Education Task Force

  
Rhonda Nankivel, Program Coordinator  
Management Service Partners, Inc.



## Audrey Petrik RN

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Audrey Petrik  
416 Elm SE Ave.  
P. O. Box 986  
Wagner, SD 57380  
Phone (605) 384-3717

### OBJECTIVE:

### QUALIFICATIONS

I have been in Health Care for a total of 16 years and a Registered Nurse for 14 years and have performed all aspects of the RN profession.

### EDUCATION

Dakota Wesleyan University Mitchell, SD A.D. Nursing 1994

Mitchell Technical, Mitchell, SD Diploma Secretarial 1980

Armour High School Armour SD Diploma High School 1979

### EMPLOYMENT

#### 2007 - Present Our Home Inc.

RN for Adolescent Children Assess all health care issues

#### 2005 - 2007 Breathe EZ Oxygen

- RN Tech Assess patients with O2, CPAP, Nebulizer and respiratory medicine and DME equipment in their home.

#### 2004 - Present VFW Club

- Public Relations
- Waitress

#### 2005 - 2006 LJM Hospital

- Staff Nurse for 16 bed hospital Medical Surgical, Recovery, Outpatient, Surgical Peds ER.

#### 2004 - 2005 Aurora-Brule Nursing Facility

RN Staff Nurse for 60 Residents

- Charge Nurse for those who gave direct care the residents
- Assessments, med pass and care for the elderly.

#### 2003 - 2005 Universal Pediatrics Services Inc.

RN Care Coordinator

- Assessing children (0 - 6 months) with Disabilities
- Lungs sounds care of trach Feeding Tubes
- Pass and monitoring meds
- Dr orders and following care plans
- Dr appointments and Admitting to Hospital

#### 2002 - 2003 Wagner Good Samaritan Center

RN Staff Nurse for 73 Residents

- Assessing residents
- Overseeing the direct care of residents
- Monitoring and Following care plans

2000 - 2002 Lewis and Clark Temp Agency

Staff nurse for contracted Facilities

2001 - 2002 Beverly Health Care

Director of Nursing

- Oversee Nursing Department, Budget Scheduling of Professional Nurses CNA And Restorative Aides
- Coordinator of Infection Control, Quality Assurance, Care Plans, Medicare
- Inservicing of all facilities Rehab Nursing.
- Completion of MDS+ and Transmitting to Dept of Health and reviewing accuracy
- Increased Occupancy of 6 beds
- Increased payment by 3 percent due to MDS+ and accuracy
- State Survey deficiency free in 2002

1995 - 1999 Platte Care Center

RN Assistant Director of Nursing

- Teaching CNAs, CNA pass rate 100 percent
- Infection Control
- Quality Assurance
- Team Leader for Care Plans and State Survey
- Local Alzheimer's Chapter leader
- Implemented Falls Program to reduce fall by 3 percent
- CNA pass rate 100 percent
- State Survey 2 years deficiency Free
- Implemented CNA course for teaching with Board of Nursing

1989 - 2000 Pleasant View Good Samaritan Center

CNA, RN staff nurse Assistant DON, Medicare Coordinator, Rehab Coordinator, Quality Assurance, Infection Control, Staff Development

- Teaching and Training of CNA's with 100% pass rate
- Implemented Outpatient Services for rehab with PT < OT < ST
- Implemented with Corsica School Board and Coaches the Excel Program and Wellness Center for the Public and students including all the equipment needed for these services.
- Increased revenue for facility by 60 % in this area
- Certification completed for Alzheimer's Care Unit Supervisor
- State Survey results for 2 years while team leader was deficiency Free

1994 - 1995 Douglas County Memorial Hospital

RN staff nurse

- RN for 8 bed hospital of Medical, Surgical OB, Peds, Nursery, ER, Out Patient Surgical
- Assistant Surgical RN
- ACLS Certified

**Honor and Achievements**

- SD Nurses Association Board of Directors Long Term Care
- SDSNA Vice President 1993 - 1994
- Student Nurse of the Year 1994
- Self Awareness Breast cancer 1994 - Present

- Teaching Farm Safety Program 1995 - 2000
- Luther League Counselor 1993 -1999
- Board of directors for SDNA
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